

The Board of Lake Township Trustees met at 8:30 a.m., for the purpose of conducting a Reorganization Meeting, at 12360 Market Avenue North, Hartville, Ohio, with the following members present:

Ellis Erb
Sue Ruley
Galen Stoll

Also Present:

| | |
|-------------|------------------|
| Ben Sommers | Rich Feller |
| Rob Eklich | Sam Miller |
| T. Renner | Mary Ann Kannam |
| Joy Dingman | Jerry Machamer |
| John White | Charles Shephard |
| Don Myers | |

The Fiscal Officer called the meeting to order at 8:30 a.m.

The Fiscal Officer called for nominations for President of the Board of Lake Township Trustees for the year 2006.

A motion was made by Sue Ruley nominating Ellis Erb for President of the Board of Lake Township Trustees for the year 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|---------|
| Ellis Erb | abstain |
| Sue Ruley | yes |
| Galen Stoll | yes |

A motion was made by Ellis Erb nominating Sue Ruley for Vice President of the Board of Lake Township Trustees for the year 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-001 A resolution was made by Ellis Erb that the township will utilize numbered, sequential purchase orders for all township purchases and otherwise comply with Ohio bidding laws for major township purchases, except for emergencies, to the best of the Board's ability, so that the township might secure the best price for township goods and services. All purchase orders are to be signed by at least two of the three trustees and the Fiscal Officer. Seconded by Sue Ruley. Roll call votes were:

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|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-002 A resolution was made by Ellis Erb that the township will accept written quotes for purchases which exceed \$5,000.00, when Ohio law does not specifically require competitive bidding. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-003 A resolution was made by Ellis Erb directing the Police Department and the Zoning Department to use pre-numbered, sequential receipt books, and that funds be deposited daily or at least every twenty-four hours into appropriate accounts from those two departments. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-004 A resolution was made by Ellis Erb directing the Fiscal Officer to use pre-numbered, sequential receipts and checks. Receipts to be deposited within 24 hours as required by the Ohio Revised Code. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-005 A resolution was made by Ellis Erb directing that no purchases are to be made without first obtaining a purchase order number in advance of the order, or as soon as possible, and blanket purchase orders are to be used as provided by Ohio law whenever possible. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-006 A resolution was made by Ellis Erb setting January 9, 2006 the second Monday in January, as the date for completion of the annual inventory of township property, as provided by law. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-007 A resolution was made by Ellis Erb authorizing the filing of the year 2006 inventory with the Stark County Engineer's office on January 9, 2006, in accordance with ORC Section 505.05. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-008 A resolution was made by Ellis Erb setting compensation for the Township Trustees as follows:

| | |
|-------------|--|
| Sue Ruley | \$15,302.00 annually (\$1275.16 per month) |
| Galen Stoll | \$15,302.00 annually (\$1275.16 per month) |
| Ellis Erb | \$15,320.00 annually (\$1275.16 per month) |

To be paid in equal monthly installments during the year 2006, in accordance with Section 505.24 of the ORC, and setting compensation for the township Fiscal Officer in the amount of \$1,941.33 per month (\$23,296.00 annually), in accordance with Section 507.09 of the ORC.

Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-009 A resolution was made by Ellis Erb designating the second and fourth Monday of each month as the Trustee’s regular meeting nights, at 6:30 p.m. Seconded by Sue Ruley. Roll call votes were:

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|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-010 A resolution was made by Ellis Erb to rehire for the year 2006 in the Lake Township Road Department, all of the following employees: Rick Criss as Road Superintendent, Dale Eaver as Assistant Road Superintendent, Harold Thompson, John Nuske, Dale Chronister, Dale Schrock, Rob Rothermel, Gerald Cutting and Patrick Fleming as Laborers/Operators, and Mark McGuire as Mechanic. All to be re-hired as full-time Road Department employees with such benefits as provided by the Lake Township Employee Resolution and the Collective Bargaining Agreement, effective January 1, 2006. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-011 A resolution was made by Ellis Erb establishing an auxiliary road crew consisting of three groups, effective January 1, 2006: an “A” group (individuals with Commercial Drivers License) to be paid \$11.00 per hour; a “B” group to be paid \$9.00 per hour and a “C” group to be paid \$8.00 per hour, composed of the following individuals:

| | |
|-----------|------------------|
| Group “A” | William Sheppard |
| | Douglas McKita |
| | Michael Caldwell |
| | Dan Graber |
| | Paul Halliday |
| | David Swartz |
| | Mark Lynch |
| | Robert Cassetty |
| | Arthur McGuire* |
| | Nathan Miller |
| | John Thoenen |
| | Daniel Hall |
| | Kevin Waidman |

Group “B” -----

Group “C” Matthew Mangus

Members of any group may be placed into service by the Road Superintendent or Assistant Superintendent as necessary and as required; although no one auxiliary member’s employment may exceed 1500 hours per year, absent further resolution of the Board. Mr. Erb further moved that Arthur McGuire, pursuant to Resolution No. 05-185, be rehired as Auxiliary Operator/Mechanic as Class/Group “A” at a rate of \$12.00 per hour, not to exceed 1500 hours per year. Seconded by Sue Ruley. Roll call votes were:

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|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-012 A resolution was made by Ellis Erb re-hiring Carolyn Casey as Township Administrator effective January 1, 2006. Seconded by Galen Stoll. Roll call votes were:

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|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-013 A resolution was made by Ellis Erb re-hiring Sophia Kapadia as Administrative Services Coordinator/Road Secretary effective January 1, 2006. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-014 A resolution was made by Ellis Erb re-hiring Cynthia Caufield as Zoning Assistant/Investigator effective January 1, 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-015 A resolution was made by Ellis Erb re-hiring Christy Bresson as the Administrative Assistant to the Fiscal Officer effective January 1, 2006. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-016 A resolution was made by Ellis Erb re-hiring LaVonne Hays as Clerical Assistant/Receptionist effective January 1, 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-017 A resolution was made by Ellis Erb re-hiring as officers of the Uniontown Police Department and Lake Township Constables, the following individuals: Don Hensley as Chief of Police, Jack Coontz as Captain, David White as Sergeant and Dan Allais, Michael Batchik, Christine Weyrick and John Koehler as Patrolmen. All to be rehired as full-time employees with such benefits as provided by the Lake Township Employee Resolution Handbook and the Collective Bargaining agreement, effective January 1, 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-018 A resolution was made by Ellis Erb rehiring Sue Knickerbocker as Administrative Assistant for the Uniontown Police Department, effective January 1, 2006. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-019 A resolution was made by Ellis Erb rehiring Debby Davis as part-time secretary of the Uniontown Police Department effective January 1, 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-020 A resolution was made by Ellis Erb rehiring Lynn Wallace as full-time secretary for the Uniontown Police Department effective January 1, 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-021 A resolution was made by Ellis Erb rehiring the following individuals as Uniontown Police Department auxiliary police officers, and Lake Township constables, in accordance with prior resolutions of the Board, as well as the Township Employee Resolution, effective January 1, 2006: Mark Zemplansky, Martin Baker, Mark Wiseman, Nathan Weidman, James McKnight, Chris Carson, Jerry Dumont, John Marra, Peter Nervo, Andrew Shuster and Daniel Yeager. Employment of these individuals will not exceed 1500 hours per year, absent further resolution of the Board. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-022 A resolution was made by Ellis Erb providing a uniform allowance to all full-time and auxiliary officers of the Uniontown Police Department, in accordance with the Lake Township Employee Resolution and the Collective Bargaining Agreement, at the rate of \$800.00 per year for full-time officers and \$300.00 per year for auxiliary, part-time officers. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

- Mr. Erb introduced discussion regarding the issue rehiring the Fire Prevention Officer. He asked that a decision on the rehiring of Danille Kemp be postponed until he checks into the possibility of whether or not the duties of Fire Prevention Officer can be put into the fire departments, where the Chief of each of the three departments (Hartville, Uniontown & Greentown) would act as Fire Prevention Officer/designated Fire Safety Inspector within their districts. Mrs. Ruley pointed out that the Township did this quite a number of years ago. Mr. Erb pointed out that, although Danille Kemp is doing a decent job of performing these duties, Mr. Erb feels that each fire department would be better served if they would do the required inspections for their own areas, it would help them to be familiarized with the businesses/buildings that they're going into. Mrs. Ruley confirmed with Tom Renner (Greentown Fire Department), who was in the audience, that this was done at one time. Mr. Renner did confirm this, but added that by having one Fire Prevention Officer with the Township, that it helps all of the departments, along with the Trustees to keep on the same page. Mr. Renner added that someone from the Greentown Fire Department goes along with Danille Kemp on all of the inspections within their district so that they are familiar with each of the businesses/buildings.

Mr. Renner further added that the State mandates the requirements of the Fire Prevention Officer. The Board agreed and Mr. Erb noted that he felt it made better sense to, instead of taking money out of the fire funds to pay an individual, to have this money kept in the fire departments and have the chiefs fulfill these duties.

06-023 A resolution was made by Ellis Erb to table the rehiring Danille Kemp as Lake Township Fire Prevention Officer/Fire Safety Inspector, until the Board has an opportunity to explore the possibility of having the duties of Fire Prevention Officer/Fire Safety Inspector given to the fire departments. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-024 Resolution was made by Ellis Erb rehiring Stephen Lacey as Lake Township Zoning Administrator effective January 1, 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-025 A resolution was made by Ellis Erb readopting the Lake Township Employee Policy Resolution Personnel Guidelines and Handbook for the year 2006. Seconded by Sue Ruley. Roll call votes were:

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|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-026 A resolution was made by Ellis Erb readopting the Lake Township Safety Policy for the year 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-027 A resolution was made by Ellis Erb readopting the Lake Township Drug & Alcohol Program for Police Officer employees of the Uniontown Police Department, for the year 2006. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-028 A resolution was made by Ellis Erb readopting the Lake Township Drug & Alcohol Policy for township employees, for the year 2006. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-029 A resolution was made by Ellis Erb re-adopting the Transitional Work Program for the year 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-030 A resolution was made by Ellis Erb that the Fiscal Officer determine that all township employees that are required by law to be bonded, (including Constables) have been bonded and the required bonds have been filed with the Fiscal Officer's office. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-031 A resolution was made by Ellis Erb appointing Ellis Erb as Personnel Committee Designee for the year 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-032 A resolution was made by Ellis Erb appointing Sue Ruley as alternate Personnel Committee Designee for the year 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-033 A resolution was made by Ellis Erb appointing Sue Ruley as Lake Township representative to the SCOG Board for the year 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-034 A resolution was made by Ellis Erb hiring Charles Hall for the Township's additional legal counsel, for the year 2006, at a cost of \$30,000.00 per year divided into monthly payments. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

- Mrs. Ruley questioned whether or not the Township would retain David Herbert for matters dealing with the Industrial Excess Landfill? Mr. Erb noted that the Board should wait to make a decision on this until consulting Mr. Hall regarding this matter. Mrs. Ruley also questioned whether or not Charlie Hall would be sitting down with Dave Herbert to go over pending matters. Mr. Erb said he would contact Charlie Hall and have him get in contact with Mr. Herbert.

06-035 A resolution authorizing funding for the Lake Senior Center, to be paid from Inheritance Tax, in the amount of \$16,000.00 for the year 2006, to be paid in two (2) installments of \$8,000.00 no later than April 15, 2006 and September 15, 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-036 A resolution was made by Ellis Erb appointing Don Myers as Lake Township representative on the Drainage Task Force Committee. Seconded by Sue Ruley. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-037 A resolution was made by Ellis Erb authorizing the Fiscal Officer to file requests for weekly tax advances of the February and August real estate tax settlements in 2006 for the maximum amount allowable. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-038 A resolution was made by Ellis Erb authorizing the Fiscal Officer to “transfer within a fund” (allows for minor budgetary adjustments and issuing POs between meetings). Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-039 A resolution was made by Ellis Erb appointing Galen Stoll as the Board’s representative for both the Road & Bridge and Police union negotiations. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-040 A resolution was made by Ellis Erb authorizing the Board to execute a Contract for Police Dispatch Services for Lake Township with the Stark County Sheriff’s Department at a monthly rate of \$3,332.70, which is a 3% increase from 2005, effective January 1, 2006 and continuing through December 31, 2006. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

06-041 A resolution was made by Ellis Erb to adjourn the meeting at 9:08 a.m. Seconded by Galen Stoll. Roll call votes were:

| | |
|-------------|-----|
| Ellis Erb | yes |
| Sue Ruley | yes |
| Galen Stoll | yes |

Ben Sommers, Fiscal Officer

Ellis Erb, President

Sue Ruley, Vice President

