

The Board of Lake Township Trustees met in regular session at 6:30 p.m., at 12360 Market Avenue North, Hartville, Ohio 44632 with the following members present:

- Ellis Erb, President
- Sue Ruley, Vice President
- Galen Stoll, Member

Also Present:

- |                             |                  |
|-----------------------------|------------------|
| Ben Sommers, Fiscal Officer | Joy Dingman      |
| Sam Miller                  | Tom Jones        |
| Mary Ann Kannam             | Charles Shephard |
| Don Wise                    | Jeremy Wise      |
| John White                  |                  |

Mr. Erb called the meeting to order at 6:30 p.m.

06-244 A resolution was made by Ellis Erb approving/accepting the minutes of June 12, 2006, as submitted. Seconded by Sue Ruley. Roll call votes were:

- |             |     |
|-------------|-----|
| Ellis Erb   | yes |
| Sue Ruley   | yes |
| Galen Stoll | yes |

06-245 A resolution was made by Ellis Erb authorizing payment of payroll for June 30, 2006, in the amount of \$47,492.47. Seconded by Galen Stoll. Roll call votes were:

- |             |     |
|-------------|-----|
| Ellis Erb   | yes |
| Sue Ruley   | yes |
| Galen Stoll | yes |

06-246 A resolution was made by Ellis Erb accepting/approving the Financial Status Report as of June 26, 2006, as submitted by the Lake Township Fiscal Officer. Seconded by Galen Stoll. Roll call votes were:

- |             |     |
|-------------|-----|
| Ellis Erb   | yes |
| Sue Ruley   | yes |
| Galen Stoll | yes |

06-247 A resolution was made by Ellis Erb authorizing payment of bills as of June 26, 2006, in the amount of \$90,164.57. Seconded by Galen Stoll. Roll call votes were:

- |             |     |
|-------------|-----|
| Ellis Erb   | yes |
| Sue Ruley   | yes |
| Galen Stoll | yes |

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CORRESPONDENCE**

1. Copy of letter to Lake Township Zoning Administrator regarding Curtis Layer Construction site plan
2. Stark Soil & Water Conservation
3. City of Green – announcing Greensburg/Massillon Road closing
4. Citizen’s Advisory Council – June 22 Agenda
5. OPERS Employer Notice
6. Peoples Energy Services – Energy Bulletin
7. US HealthWorks – flu clinics 2006-2007 flu season
8. Knowles Press – vacation notice
9. Frankenmuth Financial Group – damaged street signs
10. Stark County Regional Planning Commission – copy of request to Commissioners for release of Performance Bond in Windgate Allotment
11. Auditor of State – fund request for #7E Windgate Lighting District Fund
12. Air Pollution Control – Permit to Install emissions units at 13088 Mogadore Avenue

- With reference to Correspondence No. 3, Board pointed out City of Green’s road closing

**DEPARTMENT REPORTS**

**Police Department:**

None

**Road Department:**

None

**Zoning Department:**

- Board acknowledged receipt of the Zoning Report for May 2006

**Fire Departments/Fire Prevention Office:**

- Board acknowledged receipt of the Hartville Fire Department Run Report for January 1-May 31, 2006 & Statistical Report

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**OLD BUSINESS:**

06-248 A resolution was made by Ellis Erb rescinding Resolution No. 06-236 adopted on June 12, 2006. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Sue Ruley	yes
Galen Stoll	yes

06-249 Ellis Erb moved the adoption of the following resolution:

WHEREAS, Lake Township's depository contract is held by FIRSTMERIT Bank, and

WHEREAS, FIRSTMERIT Bank offers the convenience of a DIRECT DEPOSIT PAYROLL PROGRAM for all public fund account holders, and

WHEREAS, the Board of Trustees of Lake Township agree that a DIRECT DEPOSIT PAYROLL PROGRAM would benefit both the township and its employees, and

WHEREAS, it is the desire of the Board of Trustee to make this a just and equitable program for all of the township employees, and

WHEREAS, the Road Dept. Union Local #578 has expressed concerns regarding mandatory participation in the DIRECT DEPOSIT PAYROLL PROGRAM,

Now, therefore, be it resolved by the Board of Trustees of Lake Township, Stark County, Ohio, that:

The Lake Township Trustees agree to implement a DIRECT DEPOSIT PAYROLL PROGRAM through FIRSTMERIT Bank for all Lake Township elected officials and employees with exception of those employees who are members of Union Local #578 and do not wish to participate, and

Be it further resolved, as of June 26th, 2006, the Lake Township Fiscal Officer is authorized by the Board of Trustees to begin the process necessary to implement the FIRSTMERIT DIRECT DEPOSIT PAYROLL PROGRAM with the following provisions:

- A. All employees must participate in the Direct Deposit Payroll Program with exception of those members of Union Local #578 who choose to "opt-out" of the Direct Deposit Payroll Program.
- B. Net wages will be deposited in one (1) checking or savings account per employee, in the bank of their choice. An enrollment packet and form will be provided to each employee.
- C. Each employee is permitted to make two (2) changes per year affecting their payroll distribution (example: name change, account number, bank change, opt-in, op-out, etc.). Any additional changes must be

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

submitted in writing to the Board of Trustees for their approval.

- D. All changes must be submitted to the township Fiscal Officer in writing on the DIRECT DEPOSIT - CHANGE FORM.
- E. New employees and existing employees must allow ten (10) working days to process DIRECT DEPOSIT forms prior to payroll distribution.
- F. All "special pays" (longevity, buyouts, allowances, etc.) **WILL NOT** be disbursed through Direct Deposit. Separate checks will be processed and distributed to the employee for "special pays".
- G. An employee may be removed from the Direct Deposit Payroll Program at the discretion of the Board of Trustees as a result of:
  - 1) Closing an Account without notifying the Fiscal Officer.
  - 2) Numerous Account modifications.
  - 3) Difficulties processing direct deposits resulting from an overdrawn account.
  - 4) Ignoring a discrepancy and failing to notify the Twp. Fiscal Officer.
- H. Any employee who has "opted-out" or has been removed from the township's Direct Deposit Payroll Program will have an opportunity to pick up their paycheck on Friday Payday at the township hall between 3:30 P.M. - 4:30 P.M.

Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Sue Ruley	yes
Galen Stoll	yes

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NEW BUSINESS:**

06-250 A resolution was made by Ellis Erb scheduling a Public Hearing for Monday, July 10, 2006 at 6:00 p.m. at 12360 Market Avenue North, Hartville, for Zoning Amendment No. 06-215ZA which is for the rezoning of eight tracts of land, totaling 393.87 acres, located on the north side of State Street and both east and west of Coblentz Avenue in the NW & SW ¼ Section 28, NE and SE ¼ Sections 29 and NW ¼ Section 33, Lake Township, from R-1 Low Density Single Family to OR Office Research. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Sue Ruley	yes
Galen Stoll	yes

06-251 Mr. Erb moved the adoption of the following resolution:

WHEREAS, the Lake Township Board of Trustees have noticed, on occasion, the issuance of small reimbursement checks to employees for minor township purchases, and

WHEREAS, the Zoning Department often finds it necessary to make change for zoning applicants, and

WHEREAS, the Lake Township Board of Trustees have determined with these issues in mind, that it would benefit the administrative department of the township to have a "Petty Cash Account",

Now, therefore, be it resolved by the Board of Trustees of Lake Township, Stark County, Ohio, that:

The Lake Township Trustees set up a "Petty Cash Account" in the amount not to exceed \$100.00 to be managed by the township's fiscal officer, who will, on occasion replenish the account to the balance of \$100.00 whenever necessary, and

Be it further resolved, that the township's fiscal officer shall purchase a "cash box" and "petty cash" book to manage and maintain this account in a manner that adheres to the accounting practices recommended by the Office of the Ohio State Auditor.

Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Sue Ruley	yes
Galen Stoll	yes

- Board executed a Road Open Permit for water main installation on Mt. Pleasant Street NW (north side)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MEETING REPORTS:**

None

**FISCAL OFFICER'S REPORT:**

- Board executed Purchase Orders and changes

**PUBLIC SPEAKS:**

- The Board briefly spoke with reference to the upcoming public hearing for the rezoning request of approximately 400 acres of land on State Street from R-1 Low Density Residential Single Family to OR Office Research District.

06-252 A resolution was made by Ellis Erb adjourning the meeting at 6:55 p.m. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Sue Ruley	yes
Galen Stoll	yes

---

Ben Sommers, Fiscal Officer

---

Ellis Erb, President

---

Sue Ruley, Vice President

---

Galen Stoll, Member