

The Board of Lake Township Trustees met at 8:00 a.m., for the purpose of conducting a Reorganization Meeting, at 12360 Market Avenue North, Hartville, Ohio, with the following members present:

Ellis Erb  
Galen Stoll  
John Arnold

Also Present:

Ben Sommers    Joy Dingman  
Don Myers

The Fiscal Officer called the meeting to order at 8:00 a.m.

The Fiscal Officer called for nominations for President of the Board of Lake Township Trustees for the year 2007.

A motion was made by Galen Stoll nominating Ellis Erb for President of the Board of Lake Township Trustees for the year 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb    abstain  
Galen Stoll    yes  
John Arnold    yes

A motion was made by Ellis Erb nominating Galen Stoll for Vice President of the Board of Lake Township Trustees for the year 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb    yes  
Galen Stoll    abstain  
John Arnold    yes

07-001    A resolution was made by Ellis Erb that the township will utilize numbered, sequential purchase orders for all township purchases and otherwise comply with Ohio bidding laws for major township purchases, except for emergencies, to the best of the Board’s ability, so that the township might secure the best price for township goods and services. All purchase orders are to be signed by at least two of the three trustees and the Fiscal Officer. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb    yes  
Galen Stoll    yes  
John Arnold    yes

07-002    A resolution was made by Ellis Erb that the township will accept written quotes for purchases which exceed \$5,000.00, when Ohio law does not specifically require competitive bidding. Seconded by John Arnold. Roll call votes were:

Ellis Erb    yes  
Galen Stoll    yes  
John Arnold    yes

07-003 A resolution was made by Ellis Erb directing the Police Department and the Zoning Department to use pre-numbered, sequential receipt books, and that funds be deposited daily or at least every twenty-four hours into appropriate accounts from those two departments. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-004 A resolution was made by Ellis Erb directing the Fiscal Officer to use pre-numbered, sequential receipts and checks. Receipts to be deposited within 24 hours as required by the Ohio Revised Code. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-005 A resolution was made by Ellis Erb directing that no purchases are to be made without first obtaining a purchase order number in advance of the order, or as soon as possible, and blanket purchase orders are to be used as provided by Ohio law whenever possible. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-006 A resolution was made by Ellis Erb setting January 8, 2007, the second Monday in January, as the date for completion of the annual inventory of township property, as provided by law.

07-007 A resolution was made by Ellis Erb authorizing the filing of the year 2007 inventory with the Stark County Engineer's office on January 8, 2007, in accordance with ORC Section 505.05. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-008 A resolution was made by Ellis Erb setting compensation for the Township Trustees as follows:

Ellis Erb	\$15,562.00 (\$1,296.83 per month)
Galen Stoll	\$15,562.00 (\$1,296.83 per month)
John Arnold	\$15,562.00 (\$1,296.83 per month)

To be paid in equal monthly installments during the year 2007, in accordance with Section 505.24 of the ORC, and setting compensation for the Fiscal Officer in the amount of \$23,692.00 annually (\$1,974.33 per month), in accordance with Section 507.09 of the ORC. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

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07-009 A resolution was made by Ellis Erb designating the second and fourth Monday of each month as the Trustee’s regular meeting nights, at 6:30 pm. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-010 A resolution was made by Ellis Erb to rehire for the year 2007 in the Lake Township Road Department, all of the following employees: Rick Criss as Road Superintendent, Dale Eaver as Asst. Road Superintendent, Harold Thompson, John Nuske until his retirement date of January 31, 2007, Dale Chronister until his retirement date of February 28, 2007, Dale Schrock, Rob Rothermel, Gerald Cutting and Patrick Fleming as Laborers/Operators. All to be re-hired as full-time Road Department employees with such benefits as provided by the Lake Township Employee Resolution and the Collective Bargaining Agreement, effective January 1, 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-011 A resolution was made by Ellis Erb establishing an auxiliary road crew consisting of three groups, effective January 1, 2007: an “A” group (individuals with Commercial Drivers License) to be paid \$11.00 per hour; a “B” group to be paid \$9.00 per hour and a “C” group to be paid \$8.00 per hour, composed of the following individuals:

Group “A”	William Sheppard
	Douglas McKita
	Michael Caldwell
	Dan Graber
	Mark Lynch
	Robert Cassetty
	Nathan Miller
	John Thoenen
	Daniel Hall
	Kevin Waidman

Group “B” -----

Group “C” Matthew Mangus

Members of any group may be placed into service by the Road Superintendent or Assistant Superintendent as necessary and as required; although no one auxiliary member’s employment may exceed 1500 hours per year, absent further resolution of the Board.

Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

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07-012 A resolution was made by Ellis Erb rehiring Art McGuire as part-time mechanic effective January 1, 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-013 A resolution was made by Ellis Erb re-hiring Carolyn Casey as Township Administrator effective January 1, 2007, until her retirement date of February 28, 2007. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-014 A resolution was made by Ellis Erb re-hiring Sophia Kapadia as Administrative Services Coordinator/Road Secretary effective January 1, 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-015 A resolution was made by Ellis Erb re-hiring Cynthia Caufield as Zoning Assistant/Investigator effective January 1, 2007. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-016 A resolution was made by Ellis Erb re-hiring Christy Bresson as Fiscal Officer Assistant effective January 1, 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-017 A resolution was made by Ellis Erb re-hiring LaVonne Hays as Clerical Assistant/Receptionist effective January 1, 2007. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

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07-018 A resolution was made by Ellis Erb re-hiring as officers of the Uniontown Police Department and Lake Township Constables, the following individuals: Don Hensley as Chief of Police, Jack Coontz as Captain, David White as Sergeant, and Dan Allais, Michael Batchik, Christine Weyrick and John Koehler as Patrolmen. All to be rehired as full-time employees with such benefits as provided by the Lake Township Employee Resolution Handbook and the Collective Bargaining agreement, effective January 1, 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-019 A resolution was made by Ellis Erb rehiring Lynn Wallace and Megan Crane as Dispatcher/Secretary for the Uniontown Police Department, effective January 1, 2007. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-020 A resolution was made by Ellis Erb rehiring Debby Davis as part-time secretary of the Uniontown Police Department effective January 1, 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-021 A resolution was made by Ellis Erb rehiring the following individuals as Uniontown Police Department auxiliary police officers, and Lake Township constables, in accordance with prior resolutions of the Board, as well as the Township Employee Resolution, effective January 1, 2007: Martin Baker, Mark Wiseman, Nathan Weidman, James McKnight, Jerry Dumont, John Marra, Daniel Yeager, Edgar Beverage, Jr., Lee Allen, Dominic Simko, and Megan Crane.. Employment of these individuals will not exceed 1500 hours per year (with the exception of Megan Crane), absent further resolution of the Board. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-022 A resolution was made by Ellis Erb providing a uniform allowance to all full-time and auxiliary officers of the Uniontown Police Department, in accordance with the Lake Township Employee Resolution and the Collective Bargaining Agreement, at the rate of \$900.00 per year for full-time officers and \$300.00 per year for auxiliary, part-time officers. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

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07-023 A resolution was made by Ellis Erb rehiring Danille Kemp as Lake Township Fire Prevention Officer/Fire Safety Inspector on a part-time basis, not to exceed 1500 hours per year, in accordance with Section 505.38 of the Ohio Revised Code. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-024 A resolution was made by Ellis Erb rehiring Stephen Lacey as Lake Township Zoning Administrator effective January 1, 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-025 A resolution was made by Ellis Erb readopting the Lake Township Employee Policy Resolution Personnel Guidelines and Handbook for the year 2007. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-026 A resolution was made by Ellis Erb readopting the Lake Township Safety Policy for the year 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-027 A resolution was made by Ellis Erb readopting the Lake Township Drug & Alcohol Program for Police Officer employees of the Uniontown Police Department, for the year 2007. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-028 A resolution was made by Ellis Erb readopting the Lake Township Drug & Alcohol Policy for township employees, for the year 2007. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-029 A resolution was made by Ellis Erb re-adopting the Transitional Work Program for the year 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-030 A resolution was made by Ellis Erb that the Fiscal Officer determine that all township employees that are required by law to be bonded, (including Constables) have been bonded

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and the required bonds have been filed with the Fiscal Officer's office. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-031 A resolution was made by Ellis Erb appointing Galen Stoll as Personnel Committee Designee for the year 2007 and appointing John Arnold as alternate for this position for the year 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-032 A resolution was made by Galen Stoll appointing John Arnold as Lake Township representative to the SCOG Board for the year 2007. Seconded by Ellis Erb. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-033 A resolution was made by Galen Stoll hiring Charles Hall of Hall Law Firm as additional legal counsel for the township at a cost of \$36,000.00 per year. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

07-034 A resolution was made by Galen Stoll authorizing funding for the Lake Senior Center, to be paid from Inheritance Tax, in the amount of \$16,000.00 for the year 2007, to be paid in two (2) installments of \$8,000.00 no later than April 15, 2007 and September 15, 2007. Seconded by John Arnold. Roll call votes were:

Ellis Erb	yes
Galen Stoll	yes
John Arnold	yes

- Mr. Erb noted that this will probably be the last year that the township will help fund the Lake Senior Center as there has been a considerable decrease in inheritance tax and there has also been discussion that the YMCA may be taking over the Senior Center. Should that happen, the second payment scheduled under this resolution may be rescinded, depending on when the YMCA would take over.

07-035 A resolution was made by Galen Stoll appointing Ellis Erb as Lake Township representative on the Drainage Task Force. Seconded by John Arnold. Roll call votes were:

Ellis Erb	abstain
Galen Stoll	yes
John Arnold	yes

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07-036 A resolution was made by Galen Stoll authorizing Fiscal Officer to file requests for weekly tax advances of the February and August real estate tax settlements in 2007 for the maximum amount allowable. Seconded by John Arnold. Roll call votes were:

Ellis Erb yes  
Galen Stoll yes  
John Arnold yes

07-037 A resolution was made by Galen Stoll authorizing the Fiscal Officer to “transfer within a fund” (allows for minor budgetary adjustments and issuing POs between meetings). Seconded by Ellis Erb. Roll call votes were:

Ellis Erb yes  
Galen Stoll yes  
John Arnold yes

07-038 A resolution was made by Galen Stoll appointing John Arnold, Sophia Kapadia and Ben Sommers as members of the Lake Township Audit Committee for the year 2007. Seconded by Ellis Erb. Roll call votes were:

Ellis Erb yes  
Galen Stoll yes  
John Arnold yes

07-039 A resolution was made by Galen Stoll authorizing expenditure for the Board, Fiscal Officer and Road Superintendent to attend the 2007 winter conference. Seconded by John Arnold. Roll call votes were:

Ellis Erb yes  
Galen Stoll yes  
John Arnold yes

07-040 A resolution was made by Ellis Erb adjourning the meeting at 8:16 a.m. Seconded by Galen Stoll. Roll call votes were:

Ellis Erb yes  
Galen Stoll yes  
John Arnold yes

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Ben Sommers, Fiscal Officer

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Ellis Erb, President

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Galen Stoll, Vice President

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John Arnold, Member

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