

The Board of Lake Township Trustees met at 8:00 a.m., for the purpose of conducting a Reorganization Meeting, at 12360 Market Avenue North, Hartville, Ohio, with the following members present:

Ellis Erb
Galen Stoll
John Arnold

Also Present:
Ben Sommers

Joy Dingman

The Fiscal Officer called the meeting to order at 8:00 a.m.

The Fiscal Officer called for nominations for President of the Board of Lake Township Trustees for the year 2008.

A motion was made by Ellis Erb nominating Galen Stoll for President of the Board of Lake Township Trustees for the year 2008. Seconded by John Arnold. Roll call votes were:

Galen Stoll abstain
John Arnold yes
Ellis Erb yes

A motion was made by Galen Stoll nominating John Arnold for Vice President of the Board of Lake Township Trustees for the year 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll yes
John Arnold abstain
Ellis Erb yes

08-001 A resolution was made by Galen Stoll that the township will utilize numbered, sequential purchase orders for all township purchases and otherwise comply with Ohio bidding laws for major township purchases, except for emergencies, to the best of the Board's ability, so that the township might secure the best price for township goods and services. All purchase orders are to be signed by at least two of the three trustees and the Fiscal Officer. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll yes
John Arnold yes
Ellis Erb yes

08-002 A resolution was made by Galen Stoll that the township will accept written quotes for purchases which exceed \$5,000.00, when Ohio law does not specifically require competitive bidding. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll yes
John Arnold yes
Ellis Erb yes

08-003 A resolution was made by Galen Stoll directing the Police Department and the Zoning Department to use pre-numbered, sequential receipt books, and that funds be deposited daily or at least every twenty-four hours into appropriate accounts from those two departments. Seconded by John Arnold. Roll call votes were:

Galen Stoll yes
John Arnold yes
Ellis Erb yes

08-004 A resolution was made by Galen Stoll directing the Fiscal Officer to use pre-numbered, sequential receipts and checks. Receipts to be deposited within 24 hours as required by the Ohio Revised Code. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-005 A resolution was made by Galen Stoll directing that no purchases are to be made without first obtaining a purchase order number in advance of the order, or as soon as possible, and blanket purchase orders are to be used as provided by Ohio law whenever possible. Seconded by John Arnold. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-006 A resolution was made by Galen Stoll setting January 14, 2008, the second Monday in January, as the date for completion of the annual inventory of township property, as provided by law. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-007 A resolution was made by Galen Stoll authorizing the filing of the year 2008 inventory with the Stark County Engineer's office on January 14, 2008, in accordance with ORC Section 505.04. Seconded by John Arnold. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-008 A resolution was made by Galen Stoll setting compensation for the Township Trustees, in accordance with Section 505.24 of the Ohio Revised Code, as follows:

Ellis Erb	\$15,998.00 (\$1,333.16 per month)
Galen Stoll	\$15,998.00 (\$1,333.16 per month)
John Arnold	\$15,998.00 (\$1,333.16 per month)

To be paid in equal monthly installments during the year 2008 and that the payment of the Trustee's salaries from various funds of the township is determined by the Board to be apportioned as follows:

Road and Bridge Fund:	25%
Police District Fund	25%
General Fund	50%

In addition, setting compensation, in accordance with Section 507.09 of the ORC for the Fiscal Officer in the amount of \$24,355.00 annually (\$2,029.58 per month).

Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-009 A resolution was made by Galen Stoll designating the second and fourth Monday of each month as the Trustee’s regular meeting nights, at 6:30 pm. Seconded by John Arnold. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-010 A resolution was made by Galen Stoll to rehire for the year 2008 in the Lake Township Road Department, all of the following employees: Rick Criss as Road Superintendent, Dale Eaver as Asst. Road Superintendent, Harold Thompson, Dale Schrock, Rob Rothermel, and Gerald Cutting as Laborers/Operators. All to be re-hired as full-time Road Department employees with such benefits as provided by the Lake Township Employee Resolution and the Collective Bargaining Agreement, effective January 1, 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-011 A resolution was made by Galen Stoll establishing an auxiliary road crew consisting of three groups, effective January 1, 2008: an “A” group (individuals with Commercial Drivers License) to be paid \$12.00 per hour; with the exception of Daniel Hall at \$13.00 per hour; a “B” group to be paid \$9.00 per hour and a “C” group to be paid \$8.00 per hour, composed of the following individuals:

Group “A”	William Sheppard Douglas McKita Michael Caldwell Mark Lynch Robert Cassetty Daniel Hall Kevin Waidman Ty Reiter Jeremiah Tompson Randy Grose
Group “B”	-----
Group “C”	Matthew Mangus

Members of any group may be placed into service by the Road Superintendent or Assistant Superintendent as necessary and as required; although no one auxiliary member’s employment may exceed 1500 hours per year, absent further resolution of the Board.

Seconded by John Arnold. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

- Note: John Thoenen was not re-hired as an auxiliary road crew member.

08-012 A resolution was made by Galen Stoll rehiring Art McGuire as part-time mechanic at a rate of \$14.00 per hour, effective January 1, 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-013 A resolution was made by Galen Stoll re-hiring Sophia Kapadia as Administrative Coordinator/Road Secretary effective January 1, 2008. In addition, pursuant to the duties and responsibilities performed by the employee, and in accordance with the Ohio Township Handbook distributed by the State Auditor, the Board establishes an apportionment for payment of compensation for the Administrative Coordinator/Road Secretary in the amount of (50%) from the Road and Bridge Fund and (50%) from the General Fund. Seconded by John Arnold. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-014 A resolution was made by Galen Stoll re-hiring Cynthia Caufield as Zoning Assistant/Investigator effective January 1, 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-015 A resolution was made by Galen Stoll re-hiring Christy Bresson as Fiscal Administrative Assistant effective January 1, 2008. Seconded by John Arnold. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-016 A resolution was made by Galen Stoll re-hiring LaVonne Hays as Clerical Assistant/Receptionist effective January 1, 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-017 A resolution was made by Galen Stoll re-hiring as officers of the Uniontown Police Department and Lake Township Constables, the following individuals: Don Hensley as Chief of Police, Jack Coontz as Captain, David White as Sergeant, and Dan Allais, Nathan Weidman, Michael Batchik, Christine Weyrick and John Koehler as Patrolmen. All to be rehired as full-time employees with such benefits as provided by the Lake Township Employee Resolution Handbook and the Collective Bargaining agreement, effective January 1, 2008. Seconded by John Arnold. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-018 A resolution was made by Galen Stoll rehiring Lynn Wallace and Holli Webb as Dispatcher/Secretary for the Uniontown Police Department, effective January 1, 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-019 A resolution was made by Galen Stoll rehiring Debby Davis as part-time secretary of the Uniontown Police Department effective January 1, 2008. Seconded by John Arnold. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-020 A resolution was made by Galen Stoll rehiring the following individuals as Uniontown Police Department auxiliary police officers at a rate of \$14.00 per hour, and Lake Township constables, in accordance with prior resolutions of the Board, as well as the Township Employee Resolution, effective January 1, 2008: Martin Baker, Mark Wiseman, Joshua McIntire, Frank Kennedy, Ken Porter, Jerry Dumont, John Marra, Daniel Yeager, Edgar Beverage, Jr., and Dominic Simko. Employment of these individuals will not exceed 1500 hours per year absent further resolution of the Board. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-021 A resolution was made by John Arnold providing a uniform allowance to all full-time and auxiliary officers of the Uniontown Police Department, in accordance with the Lake Township Employee Resolution and the Collective Bargaining Agreement, at the rate of \$900.00 per year for full-time officers and \$300.00 per year for auxiliary, part-time officers. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-022 A resolution was made by John Arnold rehiring Danille Kemp as Lake Township Fire Prevention Officer/Fire Safety Inspector on a part-time basis, not to exceed 1500 hours per year, in accordance with Section 505.38 of the Ohio Revised Code. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-023 A resolution was made by John Arnold rehiring Stephen Lacey as Lake Township Zoning Administrator effective January 1, 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-024 A resolution was made by John Arnold readopting the Lake Township Employee Policy Resolution Personnel Guidelines and Handbook for the year 2008. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-025 A resolution was made by John Arnold readopting the Lake Township Safety Policy for the year 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-026 A resolution was made by John Arnold readopting the Lake Township Drug & Alcohol Program for Police Officer employees of the Uniontown Police Department, for the year 2008. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-027 A resolution was made by John Arnold readopting the Lake Township Drug & Alcohol Policy for township employees, for the year 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-028 A resolution was made by John Arnold re-adopting the Transitional Work Program for the year 2008. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-029 A resolution was made by John Arnold that the Fiscal Officer determines that all township employees that are required by law to be bonded, (including Constables) have been bonded and the required bonds have been filed with the Fiscal Officer's office. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-030 A resolution was made by John Arnold appointing Galen Stoll as Personnel Committee Designee for the year 2008 and appointing John Arnold as alternate for this position for the year 2008. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-031 A resolution was made by John Arnold appointing John Arnold as Lake Township representative to the SCOG Board for the year 2008. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-032 A resolution was made by John Arnold hiring Charles Hall of Hall Law Firm as additional legal counsel for the township at a cost of \$36,000.00 per year. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-033 A resolution was made by John Arnold authorizing funding for the Lake Senior Center, to be paid from Inheritance Tax, in the amount of \$16,000.00 for the year 2008, to be paid in two (2) installments of \$8,000.00 no later than April 15, 2008 and September 15, 2008. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-034 A resolution was made by John Arnold appointing Ellis Erb as Lake Township representative on the Drainage Task Force. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-035 A resolution was made by John Arnold authorizing Fiscal Officer to file requests for weekly tax advances of the February and August real estate tax settlements in 2008 for the maximum amount allowable. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-036 A resolution was made by John Arnold authorizing the Fiscal Officer to “transfer within a fund” (allows for minor budgetary adjustments and issuing POs between meetings). Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-037 A resolution was made by John Arnold appointing John Arnold, Sophia Kapadia and Ben Sommers as members of the Lake Township Audit Committee for the year 2008. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-038 Mr. Arnold made the following resolution:

WHEREAS, Section 5513.01 (B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

Now, therefore, be it resolved by the Board of Trustees, Lake Township, Stark County, Ohio, that;

SECTION 1.

The Board of Trustees hereby requests authority in the name of Lake Township, Stark County, Ohio, to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

SECTION 2.

That the Board of Trustees is hereby authorized to agree in the name of Lake Township, Stark County, Ohio, to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION 3.

That the Board of Trustees is hereby authorized to agree in the name of Lake Township, Stark County, Ohio, to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Lake Township, Stark County, Ohio participates, for items it receives pursuant to the contract.

SECTION 4.

That Lake Township, Stark County, Ohio, agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The Board of Trustees, Lake Township, Stark County, Ohio releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which the Board of Trustees, Lake Township, Stark County, Ohio may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-039 A resolution was made by John Arnold re-hiring Sandy Smith as part-time assistant in the Fiscal Office effective January 1, 2008. Seconded by Galen Stoll. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-040 A resolution was made by John Arnold requiring Vendor's to execute Affidavit's in accordance with Ohio's "Pay to Play" Law. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

08-041 A resolution was made by John Arnold adjourning the meeting at 8:16 a.m. Seconded by Ellis Erb. Roll call votes were:

Galen Stoll	yes
John Arnold	yes
Ellis Erb	yes

Ben Sommers, Fiscal Officer

Galen Stoll, President

John Arnold, Vice President

Ellis Erb, Member

